

# SHSS Cell Phone Protocol

The staff of SHSS recognize that technology is a powerful educational tool. We want to help students manage their use of cell phones so that they can be used to enhance learning, without being a distraction.

Here are the guidelines that teachers will be following in their classes to help with regulation of cell phone use.

- All classroom teachers will have a designated spot in their room where students who bring cell phones to class are expected to place their phone during class time
- Students who do not want to put their phones in the holder are expected not to bring them to class
- Cell phones can be used with expressed permission from the teacher
- Phones should be set to “silent” when students enter the classroom

The following consequences are in place for students who do not respect the outlined:

- 1<sup>st</sup> incident: Phone is given to the teacher until the end of class
- 2<sup>nd</sup> incident: Phone goes to the office and the student picks it up at the end of the day
- 3<sup>rd</sup> incident: Consequences may include:
  - a meeting with parents and administration
  - storing the phone in the office during class time for a specified number of days
  - a cell phone use contract
- If incidents are frequent, a student’s phone privileges will be re-evaluated.